



F.Y.I.

from the Policy Unit

FYI-198

Date: November 20, 2018

SUBJECT: New Family Violence Notices

Please contact the Policy Unit if you have any questions regarding these or any other changes at DCSSPOLICYQUESTIONS@azdes.gov or call 602-771-8127

The Policy Unit is pleased to announce the following new notices that are now available on Eloquence as they relate to the [Screening Cases for Family Safety Concerns SOP](#).

The Affidavit of Non-Disclosure (FCSE0001 F0725001) is generated from Eloquence and completed when a family safety concern is identified on an existing case. The Affidavit of Non-Disclosure can be completed in person or mailed out to the party who is requesting to be flagged with the non-disclosure indicator (NDI). A blank version of this document is also available on The PORT to be completed when a case does not exist on ATLAS.

When an Order of Protection or an Injunction Against Harassment has expired, the FV Notice of Expiration of Documentation (FCSE0001 F0726001) should be generated and sent to the party flagged with the non-disclosure indicator (NDI).

These documents may be found on the PORT in the following location: Appendices>DCSS Document Matrix>DCSS Internal Forms and Checklists>Family Safety

DCSS colleagues are urged to view this information directly on The PORT and not create a separate personal file.

**Please do not reply directly to this message as we will not be able to respond. This email address is only used for outgoing mail.*

